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24 January 1991

ORIGINAL: ENGLISH

ORGANIZATIONAL MEETING
19 February 1991, New York
SPECIAL SESSION
19-22 February 1991, New York
Items 3 and 1 of the provisional agendas

ADOPTION OF THE AGENDA AND ORGANIZATION OF WORK

STATUS OF DOCUMENTS

Note by the secretariat

The attached report on the status of documents has been prepared by the Governing Council secretariat, in consultation with the United Nations Department of Conference Services, and is submitted to the Council for its information.

Details are provided regarding the status of the documents to be considered by the Governing Council at its organizational meeting on 19 February 1991 and special session on 19-22 February 1991. The documents which were distributed by 24 January are marked "x"; pending documents have projected dates of distribution.

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READEX
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A. Organizational meeting

Agenda item	Document number	Document subject	Document submitted to UNDCS	Document distributed	Projected date of distribution
				A C E F R S	
3	DP/1991/L.1	Provisional agenda, annotations and list of documents	3/1/91	x x x x x x	
"	DP/1991/1	Status of documents	Due 24/1/91		
4	DP/1991/3	Rationalization of the work of the Governing Council	10/12/90	x x x x x x	
5	DP/1991/4	Standing Committee for Programme Matters	18/1/91		4/2/91
6	DP/1991/L.2	Provisional agenda, annotations, organization of work and list of documents: special session	3/1/91	x x x x x x	
"	DP/1991/L.3	Provisional agenda and organization of work: thirty-eighth session	20/12/90	x x x x x x	
"	DP/1991/2	Waiver of the 10-week rule for certain documents	3/1/91	x x x x x x	

B. Special session

Agenda item	Document number	Document subject	Document submitted to UNDCS	Document distributed A C E F R S	Projected date of distribution
1	DP/1991/L.2	Provisional agenda, annotations, organization of work and list of documents	3/1/91	x x x x x x	
"	DP/1991/1	Status of documents	Due 24/1/91		
2	DP/1991/5	Special Programme Resources	2/1/91		1/2/91
3	DP/1991/7	Agency support costs	24/1/91		12/2/91
4	DP/1991/6	Mid-term reviews of country and inter-country programmes: overview	18/12/90		1/2/91
"	DP/1991/6/Add.1	Mid-term review: Angola	19/12/91		31/1/91
"	DP/1991/6/Add.2	Mid-term review: Costa Rica	9/1/91		1/2/91
"	DP/1991/6/Add.3	Mid-term review: Jamaica	20/12/90		30/1/91
"	DP/1991/6/Add.4	Mid-term review: Maldives	4/1/91		1/2/91
"	DP/1991/6/Add.5	Mid-term review: Nigeria	20/11/90		28/1/91
"	DP/1991/6/Add.6	Mid-term review: Pakistan	8/1/91		30/1/91

Agenda item	Document number	Document subject	Document submitted to UNDCS	Document distributed	Projected date of distribution
				A C E F R S	
4 (cont'd)	DP/1991/6/Add.7	Mid-term review: Yemen	26/12/90		28/1/91
"	DP/1991/6/Add.8	Mid-term review: Arab States Regional Programme	15/1/91		31/1/91

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Governing Council
of the
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3 January 1991

ORIGINAL: ENGLISH

Organizational meeting
19 February 1991, New York
Item 6 of the provisional agenda

MATTERS RELATING TO THE WORK OF THE GOVERNING COUNCIL IN 1991

Waiver of the 10-week rule for certain documents to be submitted to the Governing Council at its thirty-eighth session, 3-21 June 1991, New York

Note by the secretariat

1. The secretariat has drawn up a schedule for the timely preparation of documents for the thirty-eighth session of the Governing Council and steps have been taken to ensure transmission of documents to the Department of Conference Services of the United Nations Secretariat at least 10 weeks before the commencement of the session, as recommended in paragraph 5 (b) of decision 83/40 of 18 June 1983.

2. However, as in previous years, financial and other data included in some of the reports will not be available before mid-March or April 1991. This means that some documents cannot be submitted to the Department of Conference Services 10 weeks before the start of the session of the Governing Council. Details regarding each of the documents that will not be able to meet the 10-week deadline are provided below.

Item of the provisional agenda	Title
2	Annual report of the Administrator for 1990 and programme-level activities: Addenda 2 (Parts I and II), 3 and 4 Reason for delay: The necessary information will not be available until the beginning of April. The time required for narrative analysis and integration of the data into the appropriate sections of the report means that the addenda will not be ready before mid-April.
6 (c)	United Nations Population Fund: audit reports Reason for delay: The financial data from the executing agencies necessary for preparing the report will not be available until mid-March. The time required for the compilation of these data will result in a delay of approximately two weeks beyond the 10-week deadline.
6 (c)	United Nations Population Fund: annual financial review Reason for delay: The financial data from executing agencies upon which this report is based will not be available until the first week of April. The time required for subsequent analysis and interpretation will result in a delay of approximately four weeks beyond the 10-week deadline.
7	United Nations technical co-operation activities: report of the Secretary-General: Addendum 3: statistical information Reason for delay: The statistical information will be available only towards the end of March, when the accounts are closed.
9 (a)	Financial, budgetary and administrative matters: annual review of the financial situation, 1990 Reason for delay: The information required to complete this report includes financial data from executing agencies. This information will not be available until the last week of March. The time required for subsequent analysis and interpretation will result in a delay of approximately four weeks beyond the 10-week deadline.
9 (b)	Revised budget estimates for 1990-1991 and budget estimates for 1992-1993 Reason for delay: The information required to complete this report will not be finalized until the third week of March. The time required for compilation of these data will result in a delay of approximately three weeks beyond the 10-week deadline.

Item of the provisional agenda	Title
9 (c)	Audit reports and other matters: audit reports of the executing agencies Reason for delay: The information required to complete this note by the Administrator includes responses from executing agencies. This information is not expected to be available until the second week of March. The time required for the compilation of these data will result in a delay of approximately two weeks beyond the 10-week deadline.
9 (c)	Procurement from developing countries Reason for delay: The information required to complete this report includes responses by agencies to a questionnaire sent out by the Inter-Agency Procurement Services Office (IAPSO) to the respective procurement officers. The gathering and analysis of these responses will not be completed before the end of March, resulting in a delay of approximately two weeks beyond the 10-week deadline.
10	Other matters: United Nations system regular and extrabudgetary technical co-operation expenditures in 1990 Reason for delay: Data from the specialized agencies are available only in early May. Preparation of the report requires four weeks, moving the submission to the Department of Conference Services some nine weeks beyond the deadline.

3. In light of the information provided above with regard to the late submission of the documents in question, the Governing Council is invited to waive its requirement that they be submitted to the Department of Conference Services at least 10 weeks before the thirty-eighth session. The secretariat will do its utmost to ensure the timely distribution of these documents.